

**PROGRAMME FOR THE ALL INDIA TRADE TEST OF CRAFTSMEN (SUPPL)**  
**UNDER CRAFTSMEN TRAINING SCHEME TO BE HELD IN JANUARY-2010**  
**(FROM 22.01.2010 TO 30.01.2010.)**

Date(s)	Day(s)	Time of Commencement	Subject(s) (Engg. & Non-Engg.)	Secretarial Practice
22.1.10	Friday	9.00 AM	Business Management (Optional)	-----
-do-	-do-	2.00 PM	Social Studies	Social Studies
25.1.10	Monday	9.00 AM	W/Shop Cal. & Science/Cognate	Theory (Shorthand)
-do-	-do-	2.00 PM	Trade Theory	Theory (Typewriting)
27.1.10	Wednesday	9.00 AM	Engineering Drawing	General English & Business Correspondence
-do-	-do-	2.00 PM	-----	Secretarial Services
28.1.10	Thursday	9.00 AM	*Practical/Typewriting (Job-I,II,III)	*Practical/Typewriting (Job, II, III & IV)
-do-	-do-	1.00 PM	-do-	-do-
29.1.10	Friday	9.00 AM	*Practical/Shorthand (Dictation @80 WPM)	*Practical/Shorthand (Dictation @80 WPM)
-do-	-do-	1.00 PM	*Practical/Shorthand (Dictation @100 WPM)	*Practical/Shorthand (Dictation Business Letter)
30.01.10	Saturday	9.00 AM	*Practical	General Knowledge (Written)
	-do-	1.00 PM	-do-	-----

1. **All Practicals will start on 28. 1. 10 at 9.00 AM irrespective of trades.**
2. \*The Practical test may be continued only upto 5.30 PM on each day depending upon the duration of question paper.
3. Lunch Break from 12.30 PM to 1.00 PM.