

Speed Post

DGT -12/1/2016-TC
Government of India
Ministry of Skill Development and Entrepreneurship
Directorate General of Training

Shram Shakti Bhawan, Rafi Marg,
New Delhi, Dated the 30th May, 2016

To

✓ All the members of Sub Committee of NCVT dealing with affiliation
(as per list enclosed)

**Subject: Minutes of the meeting of the Sub Committee of NCVT dealing
with affiliations held on 03rd May, 2016 at Shram Shakti
Bhawan, New Delhi.**

Sir,

The minutes of the meeting of the Sub Committee of NCVT dealing with
affiliations held on 3rd May, 2016 at Shram Shakti Bhawan, Rafi Marg, New
Delhi are enclosed herewith for your kind reference and record please.

This issues with the approval of DG/JS, MSDE.

Yours faithfully,

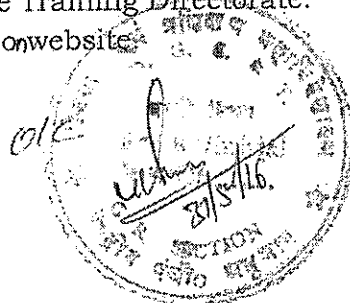
Encl. As stated above.


(Sandhya Salwan)
Member Secretary (NCVT)

Copy for information and necessary action please:-

1. ✓ PPS-Chairman of Sub-Committee to NCVT
2. ✓ PPS-DDG(T) & DDG(AT) - *31/5*
3. ✓ Dir. (TT Cell) & Dir.(AT) - *31/5*
4. ✓ All States Directors/UT Administrators dealing with Craftsmen Training Scheme.
5. ✓ All the Field Offices under the Training Directorate.
6. ✓ IT officer, DGT for uploading on website.
7. All RDAT'S (G)

Rel issue
C-R Section
31/5



Vaislali
31/5

MINUTES OF MEETING

MINUTES OF MEETING OF SUB-COMMITTEE OF NATIONAL COUNCIL FOR VOCATIONAL TRAINING (NCVT) DEALING WITH AFFILIATION HELD ON 03.05.2016 AT 10:00 A.M. IN THE COMMITTEE ROOM, SHRAM SHAKTI BHAWAN, NEW DELHI.

The meeting of the Sub-Committee of NCVT dealing with affiliation was held under the Chairmanship of Shri Asheesh Sharma, Joint Secretary, Ministry of Skill Development and Entrepreneurship on 03.05.2016 at 10:00 A.M. in the Main Committee Room, Shram Shakti Bhawan, New Delhi. The list of members present in the meeting is at Annex 'A'.

This was the 1st meeting for the session starting August, 2016.

At the outset, the sub-committee decided that for the sub-committee meetings in future, the agenda shall be approved by the Chairman before placing it in the meeting. For this all concerned sections shall put up the agenda points through Member Secretary, NCVT for approval of the Chairman.

Item No. 1: Confirmation of the minutes of the 4th meeting of the Sub-Committee of National Council FOR Vocational Training (NCVT) dealing with affiliation.

The Sub-Committee reviewed the minutes and progress of the last meeting held on 25.08.2015. Since there were no observations on the minutes, it was taken as confirmed.

Item No. 2: Action Taken Report on the recommendations of the 4th meeting of the Sub-Committee of NCVT.

The action taken report on the recommendations of the 4th meeting held on 25th August 2015 were reviewed.

Item No. 3: Grant of affiliation to Gauri Devi Private ITI (GDPITI), Distt. Burdwan, West Bengal.

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The committee decided to forward the related clarifications received from Gauri Devi Pvt. ITI to QCI for verification and resolution.

Item No. 4: Review of decision on capping of Trades /Units.

The criteria of starting the ITI with minimum two trades shall continue. However, the capping on two units per trade per shift to be removed. A committee comprising of Member Secretary, NCVT and officials from the States of Bihar, Maharashtra, Andhra Pradesh and Uttar Pradesh to be constituted for devising a criteria for capping of units / trades with respect to population of the and existing ITIs/Trades/Units in the district. The findings and recommendations of the committee shall be placed before the sub-committee during the next meeting.

Item No. 5: Decisions of Misc. Court Cases

In line with court orders, speaking orders were issued by DGT granting affiliation to 17 institutes (as per list enclosed at Annex. I). The committee granted post facto affiliation to the 17 institutes.

Item No. 6: Re Affiliation cases.

The sub-committee deliberated the issue and decided to seek legal opinion on the subject and place before the sub-committee again. It was also decided to replace the word re-affiliation with re-validation.

Item No. 7: Consideration of recommendations in respect of affiliation/Re-affiliation/De-affiliation cases received by QCI.

The 115 cases for affiliation were placed before the committee. Out of the 115 cases, 32 cases belonged to Rajasthan alone. The representative from Rajasthan mentioned that the State has issued orders to grant affiliation to only those ITIs starting with four or more trades. Also, the members observed that the around 85% of the existing strength of ITIs is in the Electrician and Fitter trades. Also, most of the affiliation applications from Rajasthan are seeking affiliation in the Electrician and Fitter trades only.

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Considering the above, the sub-committee decided to hold the affiliation for the applications from the State of Rajasthan till the issue is discussed with Rajasthan State officials.

The application for shifting / re-affiliation of Saraswati Pvt. ITI, Kurushetra, Haryana held by the sub-committee for clarification from QCI regarding address.

The committee granted affiliation to the remaining 83 applications. Out of 83 cases, 51 cases were for new affiliation, 06 cases for re-affiliation, 07 cases for re-affiliation and addition of new trades/units and 02 cases for existing ITIs shifted and seeking re-affiliation. 17 cases of existing ITIs seeking additional trades and units.

15 cases for de-affiliation were approved by the sub-committee. Representative from Rajasthan informed that the State has forwarded over 100 cases for de-affiliation during last two years however, no de-affiliation orders have been issued till date.

JS, MSDE decided that all the de-affiliation cases received from States to be decided within two months of receipt. In case of no decision within two months, the institute shall be considered de-affiliated by default.

R. Prasad National ITI, Saharanpur placed at sl. No. 112 granted conditional affiliation subject to adding "Private ITI" as suffix for 6(2+2+2) units in the trade of Health Sanitary Inspector, 6(2+2+2) units in the trade of Physiotherapy Technician and 6(2+2+2) units in the trade of Electrician .

Item No. 8: Opening of QCI Portal for West Bengal

The committee discussed the proposal. However, during discussion it emerged that the committee did not agree to the proposal.

Item No. 9: Re-opening of Web-Portal for limited days.

The committee deliberated on the proposal and opined that the matter could be relooked into after taking into considering all pros and cons.

Item No. 10: Hiring Professional /Technical consultation for Infrastructural/Civil matters to improve existing norms.

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It was proposed to hire professional consultancy from School of Planning & Architecture (SPA), Delhi for suggestions to improve existing norms in infrastructural & civil matters for standardization of ITIs.

The committee agreed to the proposal.

Item No. 11: Pre-fabricated structure (RCC Cement slabs) for workshop/class room.

The committee suggested that the professional team working on improving Infrastructural/Civil matters will also give recommendations on using pre-fabricated structures (RCC Cement slabs) for workshop/class room.

Item No. 12: Additional Agenda Item:

a. Promoting transparency through portal.

The following details of all the ITIs which have been accredited by QCI since 2012 and continuing shall be displayed on the QCI Portal & link for the same shall be provided on NCVT MIS Portal so as to display the information in public domain.

- Name and Address of the ITI
- Year of accreditation
- Details of the accredited trades & units
- Building Layout plan
- Building photography

The committee agreed to the proposal and decided that all the States will be informed about the information available on the QCI portal and NCVTMIS portal. Additionally, it was decided that QCI will send the details / list of accredited institutes by NABET board to the respective State Director so that the States can view the details of the institutes and provide feedback to the sub-committee on the meeting day, if any.

b. Verification of Staff & Instructors

It was proposed that the assessor while conducting physical verification of documents at the time of inspection & will also match it with the documents uploaded on QCI Portal. The committee agreed to the proposal.

The committee also recommended:

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- QCI to capture the Aadhar details of all the instructors and promoter of the institute in the portal
- Issue instructions to ITIs to make salary payment through bank accounts only
- All copies of bills to be displayed on public portal
- TIN number to be mandatory on all the bills

c. Mechanism of Checking of duplication of institutes

The committee observed that transparency brought through 12(a) above will take care of this issue.

Also, QCI to capture the latitude and longitude details of the institute in its application for geo-tagging.

d. Request from Govt. of West Bengal to allow Standing Committee Inspection for new ITIs under PPP Mode.

The committee did not agree to the proposal.

e. Representation from Private ITI Association for allowing solar panel in addition to conventional source of power.

The committee suggested that Solar Power can be used as an additional back up for irregular power supply. However, it cannot be used as a replacement to regular power connection requirements.

Item No. 13: Timelines for online applications on QCI Portal (2016 Session).

The following Schedule was informed to the committee:

Sl. No.	Activities	Schedule date
1.	Closing of QCI Portal	15.04.2016 (4:00 P.M.)
2.	Last date for Inspection by QCI	20.06.2016
3.	Last date of meeting of sub-committee of NCVT dealing with affiliation	15.07.2016
4.	Last date of admission in ITIs	31.08.2016

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Item No. 14: Any other items with the permission of the Chairman

The following additional points were discussed in the meeting and decided as follows:

- a. The representative from Uttar Pradesh mentioned the issue of QCI assessors raising new non-conformities during re-visit, which lead to further visit and causes harassment to the applicants.

The committee decided that henceforth, all such cases to be discussed with DGT before charging for second re-visit.

- b. The representative from Bihar mentioned that the State is not getting any prior information for re-visit.

The committee decided that

- henceforth, QCI will mention 're-visit' on the communication for re-visits
- QCI will ensure that e-mails are being sent on correct e-mail addresses
- QCI will provide two log in ids for each State

- c. It was pointed out that the name of "State Institute of Automotive & Driving Skills," Mahuana, Punjab is not in accordance with guidelines for naming of private ITIs. As per the guidelines every non-governmental ITI shall suffix "Private ITI" with its name. Therefore, the institute granted conditional affiliation, subject to amending its name in accordance with guidelines issued.

- d. QCI to provide the list of its assessors to DGT with profile and Aadhar numbers.

- e. It was decided that the Chairman/appropriate representative of the applicant institute shall submit an affidavit to the effect that all the information provided by the institute are true and no information has been concealed, etc.

QCI will also seek legal opinion on the same.

The meeting ended with the vote of thanks to the chair.

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List of members who attended the 5th Meeting of Sub-committee of NCVT dealing with affiliation of ITIs held on 03rd May, 2016 at 10:00 AM in the Main Committee Room, 'C' Wing, 1st floor, at Shram Shakti Bhawan, New Delhi:

Sl. No.	NAME	Designation	Address	Phone No./Email
1	Shri Asheesh Sharma	JS (Chairman)	MSDE	
2	Shri Deepankar Mallick	DDG(T) (NCVT Member)	DGT MSDE	9999982743 deepankarmallick@yahoo.com
3	Shri T.C. Saravanabava	DDG(AT) (NCVT Member)	DGT MSDE	
4	Smt Sandhya Salwan	(Member Secretary / DT)	DGT MSDE	
5	Shri Keshav Kumar	Deputy Sec. Ministry of Textile	Ministry of Textile	23061537
6	Shri R.K. Rao	Director	M/o MSME	23062561
7	Shri P.C. Sharma	B.M.S	27 Deen dayal upadhyay memorial New delhi	9873258229
8	Shri Lubhash Chandra Rathore	Dy. Director (T)	DTE Rajasthan	9829194960 dte.trg.raj@gmail.com
9	Shri D.K. Single	Joint Director UP	DTE U.P.	9451096100
10	Shri Gopal Meena	Director EKT Bihar	DTE Bihar	7033147700
11	Shri G. Belasubvamanya	J.D/A.P	CET Hyd	9160681555
12	Shri Dayanand Mesharam	I/C Director (Trg)	Maharashtra State	9869043022
13	Shri Jagmender Kataria	D.D. QCI	QCI	9176344844
14	Shri Joseph T. Chacko	Adviser	QCI	9868234584
15	Col. JS Bhogal (R)	Sr. Dir	QCI	9711252336
16	Shri A.K. Jain	Principal Adviser	QCI	9910176001
17	Dr. Aradhana Chapra	JT. Director	QCI	9810033854
18	Smt. Punita Bhatia	DDT	DGT MSDE	9868069191
19	Shri Sushil Agarwal	DDT	DGT MSDE	s_gwal@yahoo.com
20	Amrit pal Singh	DDT	DGT MSDE	011-23708149
21	Shri Shammi Jha	T.O	DGT MSDE	23473374 shammi.jha@nic.in
22	Shri Bhagat Singh	T.O	DGT MSDE	9410139623 bschauhan68@gmail.com
23	Shri Jagdish Chand	T.O	DGT MSDE	9968301148 jcnishana@yahoo.com
24	Parveen Kr.	JTA	DGT MSDE	011-23353575