

DGT-A-12025/01/2017-Admn.II
GOVERNMENT OF INDIA
Ministry of Skill Development & Entrepreneurship
Directorate General of Training

Shram Shakti Bhavan, Rafi Marg
New Delhi-110001

Dated: **22nd February, 2018**

CIRCULAR

Subject: Filing up of 32 (thirty two) posts in Senior Time Scale (Deputy Director) in Pay Matrix Level -11 (Rs.67,700-2,08,700) in the Directorate General of Training

The Directorate General of Training is looking for the service of suitable Officers for appointment to the post in Senior Time Scale (Deputy Director) on deputation (including short term contract) for its various field institutes including its Head Quarters at New Delhi. The pay and other terms and conditions of deputation will be regulated in accordance with DOPT's OM No. 6/8/2009-Estt (Pay-I) dated 17.06.2010 as amended from time to time. The Application Forms/Curriculum Vitae Proforma are at Annexure-II and for other necessary details, the candidates are advised to visit and download from the DGT website <http://dgt.gov.in>. The details of post eligibility criteria, job requirement age limit, qualification and experience required for the post are indicated below:

1. Officers under the Central Government or State Government or Union Territories /Public Sector Undertakings/Semi-Government Organizations/ Autonomous and statutory organizations/ Recognised Universities/ Institutes
 - (a) (i) holding analogous posts or
 - (ii) With five years service in the grade rendered after appointment thereto on a regular basis in Pay Matrix Level-10 (7th CPC).
- (b) Possessing the following educational qualifications and experience:
 - (i) A degree in the appropriate branch, engineering of a recognised university or institute (the exact discipline shall be indicated at the time of each recruitment).
 - (ii) Five years experience in a supervisory capacity in production or maintenance or servicing or teaching or training in a recognised technical institute including two years administrative experience.

Desirable

- (a) Masters degree in engineering or technology from a recognised university or institute.
- (b) Knowledge of preparation of syllabi, teaching aids, training material.

Note1: The departmental officers in the feeder grade who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment or promotion.

Note 2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same organisation/department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by deputation shall not exceeding 56 years as on the closing date of receipt of application.

2. Institutes wise/ Stream wise availability of vacancy is given below:-

S.No	Name of Institute	Number of posts Vacant	Engineering Stream	Remarks
1.	RDAT, Hyderabad	01	Mechanical/Electrical/Electronics/ IT	
2.	RDAT, Kanpur	02	Mechanical/Electrical/Electronics/ IT	
3.	RDAT, Mumbai	02	Mechanical/Electrical/Electronics/ IT	
4.	RDAT, Faridabad	02	Mechanical/Electrical/Electronics/ IT	
5.	RDAT, Kolkata	01	Mechanical/Electrical/Electronics/ IT	
6.	RDAT, Chennai	01	Mechanical/Electrical/Electronics/ IT	
7.	ATI, Howrah,	02	Mechanical/Electrical/Electronics/ IT	
8.	ATI, Ludhiana	02	Mechanical/Electrical/Electronics/ IT	
9.	ATI, Chennai	01	Mechanical/Electrical/Electronics/ IT	
10.	ATI, Mumbai	01	Mechanical/Electrical/Electronics/ IT	
11.	ATI, Kanpur	02	Mechanical/Electrical/Electronics/ IT	
12.	ATI, Hyderabad	01	Mechanical/Electrical/Electronics/ IT	
13.	CTI, Chennai	-	Mechanical/Electrical/Electronics/ IT	
14.	CSTARI, Kolkata	02	Mechanical/Electrical/Electronics/ IT	
15.	ATI-EPI, Dehradun	02	Electrical/Electronics/ IT	
16.	ATI-EPI, Hyderabad	05	Electrical/Electronics/ IT	
17.	FTI, Bangalore	-	Mechanical/Electrical/Electronics/ IT	
18.	FTI, Jamshedpur	01	Mechanical/Electrical/Electronics/ IT	
19.	Apex Hi-Tech Bangalore	-	Mechanical/Electrical/Electronics/ IT	
20.	ATI, Choudwar	-	Mechanical/Electrical/Electronics/ IT	
21.	ATI, Haldwani	-	Mechanical/Electrical/Electronics/ IT	
22.	ATI, Calicut	01	Mechanical/Electrical/Electronics/ IT	
23.	ATI, Jodhpur	-	Mechanical/Electrical/Electronics/ IT	
24.	NIMI, Chennai	-	Mechanical/Electrical/Electronics/ IT	
25.	DGE&T (Hqrs.)	03	Mechanical/Electrical/Electronics/ IT	

3. Cadre Authorities/Head of Departments are requested to forward application of eligible and willing candidates whose service can be spared on deputation (including short term contract).basis immediately so as to reach the Director/Deputy Secretary (Admn.) DGT within 30 days from the date of publication in the Employment News.

4. LIST OF ENCLOSURES TO BE ACCOMPANIED WITH THE APPLICATION

- a) Application in prescribed format-Annexure II duly completed signed by the candidate and countersigned with seal by the Cadre/Appointing authority.
- b) Attested copies of ACRs for the last 5 (five) years duly attested on each page with seal by an Officer with the rank of Under Secretary to the Government of India or above.
- c) Integrity Certificate.
- d) Vigilance Clearance.
- e) No major or minor penalty certificate for the last 10 years of his service.
- f) A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
- g) Cadre Clearance Certificate.

5. Application received incomplete and /or after the last date and otherwise without the above documents/ information will not be entertained. The candidates, who apply for the post, will not be allowed to withdraw their candidature subsequently.

6. Candidates strictly fulfilling the eligibility conditions and possessing the qualifications and experience as specified under para-1 and who are actually willing to join the post on their selection need only apply. The Curriculum Vitae (CV) duly supported by documents will be assessed by the Selection Committee while selecting candidates for appointment to posts on deputation basis.

7. The maximum age limit for appointment by transfer on deputation basis shall be not exceeding 56 years as on the closing date of receipt of application as per DoP&T O.M. No.AB-14017/48/97-Estt.(RR) dated 17/11/92 and No. AB- 14017/2/97-Estt. (RR) dated 25/05/98. Hindi version is enclosed.

(T. Nanda Kumar)

Under Secretary to the Govt. of India

To

1. All the Ministries/ Departments of the Govt. of India. It is requested that the vacancy may be given wide publicity to the attached & subordinate offices under them.
2. All the State Government including Union Territories (both Labour Secretaries and Director of Employment Exchanges.)
3. All public Sector Undertakings/ Statutory or Autonomous Organisation.
4. The Directorate general of Resettlement, M/o of Defence, West Block-IV, R. K. Puram, N. Delhi.
5. Surplus Cell, Department of Personal & Training, New Delhi.
6. The Principal Information Officer, UGC, Bahadur Shah Zafar Marg, New Delhi.
7. All universities and Research Institutes.
8. The Campaign Officer, Directorate of Advertising and Visual Publicity, Ministry of Information and Broadcasting, Sochna Bhawan, C.G.O Complex, Lodi Road,

New Delhi -110003 for publication in the Employment News/ Rozgar Samachar weekly in the latest edition.

9. All attached and subordinate offices of Ministry of Skill Development & Entrepreneurship

10. PS to PLEA/DG/JS, DDG(E).

11. The Secretary, UPSC, Dholpur House, Shahjahan Road, New Delhi-110069.

12. Notice Board.

13. Office Order bundle.

ANNEXURE-II

CURRICULUM/VITAE PROFORMA

1. Name and Address (in Block Letters) :
2. Date of Birth (in Christian era) :
3. Date of retirement under central/ :
State govt. rules.
4. Educational Qualification :
5. Whether educational and other
Qualifications required for the
Post are satisfied (if any qualification
Has been treated as equivalent to the
One prescribed in the rules, state
The authority for the same.

		Qualification	Qualification/experience
		Experience required	Possessed by the officer
Essential	1.		
	2.		
	3.		
Desired	1.		
	2.		

6. Please state clearly whether in the light of entries
Made by you above, you meet the requirements of
The post.
7. Details of Employment, in chronological order. Enclose a separate sheet,
duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held	From	To	Scale of Pay and basic pay	Nature of duties (in details)

8. Nature of present employment i.e. ad-hoc or temporary or Quasi-Permanent or Permanent.

9. In case the present employment is held
On deputation/contract basis, please state.
(a) The date of initial appointment. :
(b) Period of appointment on deputation/contract. :
(c) Name of the parent office/organisation to which :
You belong.
10. Additional details about present employment please
State whether working under (indicate the name of
your employer against the relevant column)
(a) Central Government
(b) State Government.
(c) Autonomous Organisations
(d) Government Undertakings
(e) Universities
(f) Others.
11. Please state whether you are working
In the same Department and are in the
Feeder grade or feeder grade.
12. Are you in Revised scale of Pay?
If yes, give the date from which the
Revision took place and also indicate the
Pre-revised pay scale.
13. Total emoluments per month now drawn.
14. Additional information, if any, which you
Would like to mention in support of your
Suitability for the post. (This among other
Things may provide information with regard
To (i) additional academic qualifications (ii)
Professional training and (iii) work experience
over the above prescribed in the Vacancy
Circular/Advertisement.
15. Please state whether you are applying for Deputation (ISTC)/Absorption/Re-
employment Basis.
(Officers under Central/State Government
are only eligible for Absorption Candidate of
non-Government Organisations are eligible
only for Short term Contract).

16. Whether belongs to SC/ST :

17. Remarks (The candidates may indicate Information with regard to (i) Research publications and reports and special projects
(ii) Awards/scholarship/Official Appreciation
(iii)Affiliation with the Professional bodies /institutions/societies and(iv) any other information.
(Note: Enclose). a separate sheet if the space is insufficient

18. Whether the present post held is on Substantive basis or on officiating basis
Or on deputation/short term contract

19. Pay scale/Pay Band with Grade Pay of the Present post held.

20. If Pay scale/Pay Band with Grade Pay in S.No. 19 above is not that of the substantive Post held (i.e. that on deputation/short term contract/ ACP scheme upgradation/MACP upgradation), then the substantive pay (with Pay scale/pay Band with Grade Pay).

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate

Address _____

Countersigned
